

Mailing Address:

Chickasha Area Arts Council
PO Box 505
Chickasha, OK 73023-0505

**Artisan Application**

Email: info@rockislandartsfestival.org

www.rockislandartsfestival.org

Your interest in the 3rd Annual **Rock Island Arts Festival**, Sept. 30th - Oct 1st, 2011, held at the historic Rock island Depot, in Chickasha, Oklahoma is greatly appreciated. Please review the following information carefully.

- ◆ Booth Space is available in two sizes: 10'X10' space under a large shared tent or 10'X10' single vendor tent
- ◆ Fee is \$100 for shared space or \$200 for single vendor tent for 2-days of festival, electric provided.
- ◆ **Application deadline is July 15, 2011** Booth Space will be rented on a "FIRST COME-FIRST SERVE" basis.
- ◆ 50% of the booth fee is required for deposit with Application. (\$50 shared space, \$100 single vendor tent) You will receive your letter of acceptance or denial as soon as possible after your application has been reviewed. Once your application is accepted your deposit is non-refundable.
- ◆ Balance of fee must be received by August 30, 2011. **NO REFUNDS.**
- ◆ No tables or chairs will be provided. Artisan must furnish such items.
- ◆ Artisan must be available & in attendance 10:00 a.m.-8:00 p.m. both days
- ◆ All sales are to be handled individually by each exhibitor.
- ◆ Exhibitors are responsible for collecting and reporting sales tax based on their own requirements.
- ◆ All vendors must reserve booth space prior to the event date. No one will be permitted to sell on the grounds without reserving a booth space.
- ◆ **VENDORS MAY ONLY SET UP IN SPACE ASSIGNED.**

Sponsors are not responsible for loss, damage or accidents. Sponsors make no warranty or guaranties of profits to exhibitors. Weather, crowd attendance and profitability are considered "AT RISK" to each exhibitor and no refunds will be allowed based on said events.

Artisan Festival Guidelines

All works must be original art (prints allowed) done by the exhibiting artists and offered for sale. Only work represented by the artists' submission will be allowed. Each space should display only the work of the exhibiting artist(s). If work is of a collaborative nature, all artists' names must appear on the application. No dealers, agents, stand-ins or proxies allowed. The Festival Committee will retain the artist's electronic submission to ensure against misrepresentation. If exhibited works differ significantly from the electronic copy submitted, the artist may be asked to leave and forfeit fees. Festival Committee reserves the right to prohibit display of work deemed unacceptable. Failure to follow rules will result in ineligibility for admission to future shows.

The following are not eligible for exhibit: works which are mass-produced or manufactured, made from commercial molds, kits or patterns, commercial displays, taxidermy, velvet painting, manufactured or kit jewelry, candles, ceramics cast from commercial molds and art supplies.

Please complete the following and send with your check or money order to:

CAAC, P.O. BOX 505, CHICKASHA, OK. 73023

If you wish to receive a receipt, please enclose a stamped, self-addressed envelope.

ARTISAN NAME	<input type="text"/>	CO-ARTISAN If applicable	<input type="text"/>
ADDRESS	<input type="text"/>		ZIP <input type="text"/>
CITY & STATE	<input type="text"/>	PHONE	<input type="text"/>
E-MAIL	<input type="text"/>	CELL PH	<input type="text"/>
PRODUCT(S) TO BE SOLD	<input type="text"/>		

BOOTH SPACE REQUESTED – Check One Shared(\$100) Single(\$200)
ELECTRICITY REQUIRED – Check One YES NO

110 VOLT (Normal Household)	
Total Amperage	<input type="text"/> amps
Quantity of Outlets.	<input type="text"/>

220 VOLT (Heavy Duty)	
Total Amperage	<input type="text"/> amps
Quantity of Outlets.	<input type="text"/>

Due to safety concerns, no electrical cords may be run on the grounds without being covered.

Please enclose images that are representative of the board of work which will be exhibited:

- Photos or Word/PDF Document on a CD - 3-5 images
 - Photographs- 3-5 images
 - Website _____
- (An artist website can be used as electronic submission of 3-5 images of artisan works.)

Check your medium category:

- | | | | | |
|-----------------------------------|--|---|---|------------------------------------|
| <input type="checkbox"/> Ceramics | <input type="checkbox"/> Fiber | <input type="checkbox"/> Glass | <input type="checkbox"/> Graphics/Drawing | <input type="checkbox"/> Jewelry |
| <input type="checkbox"/> Metal | <input type="checkbox"/> Painting (oil, acrylic, watercolor) | | <input type="checkbox"/> Photography | <input type="checkbox"/> Sculpture |
| <input type="checkbox"/> Wood | <input type="checkbox"/> Mixed Media 2D | <input type="checkbox"/> Mixed Media 3D | <input type="checkbox"/> Leather | <input type="checkbox"/> Beadwork |

A brief description of process, technique, materials used:

LEGAL (must be signed and dated by all participating artists)

INDEMNIFICATION: Vendor agrees to indemnify fully and save and hold harmless the City of Chickasha, The Chickasha Area Arts Council and the Rock Island Arts Festival, its volunteers, officers, employees and agents against any and all damage, claims, liabilities, and cause of action of every kind and nature.

WAIVER OF CLAIMS: The City of Chickasha, The Chickasha Area Arts Council and the Rock Island Arts Festival and its agents shall not be liable for, and Vendor hereby releases all claims for damage to or loss of personal property sustained by Vendor or any person claiming through Vendor resulting from any fire, accident, occurrence, theft, or condition in or upon the ground/site, its agents, the CAAC, RIAF or the City of Chickasha.

By signing you agree you have read and agree to the above rules, Indemnification and liability/waiver of claims

Applicant Sign and date: _____

Co-Applicant Sign and date: _____